



## **Professional Training Programme**

After substantial interest and very positive feedback about the Humber Construction Partners Professional Training Programme, with the support of the Learning and Skills Council, we are pleased to announce that we will be re-running two courses which are aimed at developing the management skills of those who are involved in the administration of construction, development and facilities projects.

### **1 – Risk Management Workshop**

**Thursday 28th April 2005**

**12:45 until 17:00 hrs**

**The Country Park Inn, Hessle Foreshore**

### **2 – Value Management Workshop**

**Wednesday 6<sup>th</sup> April 2005**

**12:45 until 17:00 hrs**

**The Country Park Inn, Hessle Foreshore**

### **Presentation**

Each course will be led by **Dr Stuart Kings** – a nationally recognised expert in partnering and risk & value management – who has gained a reputation for excellence in presentation and delivery of workshops and courses on these subjects.

# 1 – Risk Management Workshop

Thursday 28th April 2005

12:45 until 17:00 hrs

The Country Park Inn, Hessle Foreshore

We all have heard of Risk Management and may have been in a position where a project would benefit from application of this powerful management tool, but do we really have the skills to capitalise on the benefits? This workshop will introduce the commonly understood but infrequently applied techniques and provide the management knowledge to enable practical application.

**All delegates will be provided with:**

- A copy of the course notes
- A CD containing pro forma's for Risk Management

The agenda for this half day course is as follows:

<b>12.45am</b>	<b>Tea/Coffee</b>
1.00pm – 1.10pm	<b>INTRODUCTIONS/WORKSHOP OBJECTIVES</b>
1.10pm – 2.45pm	<b>OVERVIEW – BACKGROUND AND KEY PRINCIPLES</b> <b>Introduction to Risk Management</b> <ul style="list-style-type: none"><li>▪ Background &amp; current importance</li><li>▪ Overall Risk Management process</li><li>▪ Key stages<ul style="list-style-type: none"><li>○ Process Launch,</li><li>○ Risk Review,</li><li>○ Risk Management,</li><li>○ Close-down</li></ul></li><li>▪ Process of identifying risk (practical tips)</li></ul>
<b>02.45pm – 03.00pm</b>	<b>Tea/Coffee</b>
3.00pm – 04.15pm	<b>DEVELOPING &amp; MAINTAINING A RISK REGISTER</b> <ul style="list-style-type: none"><li>▪ Explanation of the risk register (provided on CD)</li><li>▪ Completion of the register</li><li>▪ Pre-mitigation scores &amp; post-mitigation scores</li><li>▪ Key roles</li><li>▪ Key stages when risk should be applied</li><li>▪ Use of Key Performance Indicators</li><li>▪ Maintaining the register</li></ul>
04.15pm – 04.50pm	<b>Group working exercise</b>
<b>04.50pm – 5.00pm</b>	<b>Review of the day &amp; close</b>

## 2 – Value Management Workshop

Wednesday 6<sup>th</sup> April 2005

12:45 until 17:00 hrs

The Country Park Inn, Hessle Foreshore

Value Management is increasingly becoming a mainstream activity to support projects where a team response to the cost/value dilemma is adopted. Particularly in partnering contracts, but a powerful management technique in all forms of procurement, value management stretches capital budgets and addresses revenue expenditure in a structured manner. This workshop provides you with the skills to lead and implement the Value Management process – generating best value out of your projects.

**All delegates will be provided with a full copy of the course notes**

The agenda for this half day course is as follows:

<b>12.45pm – 01.00pm</b>	<b>Tea/Coffee</b>
1.00pm – 1.10pm	<b>INTRODUCTIONS/WORKSHOP OBJECTIVES</b>
1.10pm – 2.45pm	<b>OVERVIEW – BACKGROUND AND KEY PRINCIPLES</b> <b>Introduction to Value Management</b> <ul style="list-style-type: none"><li>▪ Background &amp; current importance<ul style="list-style-type: none"><li>○ Relevance with Best Value &amp; Egan principles</li><li>○ Application on leading procurement initiatives</li><li>○ Relevance to Today's market</li></ul></li><li>▪ Overall Value Management process</li><li>▪ Key stages &amp; timeline</li></ul>
<b>02.45pm – 03.00pm</b>	<b>Tea/Coffee</b>
3.00pm – 04.15pm	<b>PRACTICAL APPLICATION OF VALUE MANAGEMENT</b> <ul style="list-style-type: none"><li>▪ Techniques:<ul style="list-style-type: none"><li>○ <b>FAST</b> Technique</li><li>○ <b>SMART</b> technique</li></ul></li><li>▪ Key roles</li><li>▪ Practical tips on running your own Value Management workshop – agenda &amp; group working exercises</li><li>▪ Developing the outputs into a Strategic Brief</li><li>▪ How the outputs of Value Management exercises can be applied:<ul style="list-style-type: none"><li>○ Key Performance Indicators</li><li>○ Evaluating design proposals</li><li>○ Evaluating overall project success</li></ul></li></ul>
04.15pm – 04.50pm	<b>Group working exercise</b>
<b>04.50pm – 5.00pm</b>	<b>Review of the day &amp; close</b>

## Registration and Payment Details

The fee for each course is **£50.00** and is payable in advance. Cheques should be made payable to '**Humber Construction Partners**' and forwarded to

Humber Construction Partners  
Watermeadow Lodge  
Church Street  
North Cave  
Brough  
East Yorkshire  
HU15 2LW

Please provide details of delegate, company, position, address, contact telephone number, fax number and e-mail address with your booking.

Pre bookings by e-mail to [HCP@regen.karoo.co.uk](mailto:HCP@regen.karoo.co.uk) would be appreciated and confirmation will be issued upon receipt of payment.

**These courses offer exceptional value and to ensure quality, numbers are strictly limited so you are advised to register early.**

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for Humber Construction Partners

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**Humber Construction Partners** is supported on this programme by:

Learning and Skills Council



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